

MANUAL: HEALTH & SAFETY	HOME SPECIFIC NAME: ○ Fairfield Park ○ Brouillette Manor ○ LaPointe-Fisher Nursing Home ✓ Corporate
TITLE: OUTBREAK EMERGENCY PLAN	SECTION: EMERGENCY PREPAREDNESS
	PAGES: 4

EFFECTIVE DATE: NOVEMBER 2021

REVISED: JUNE 2022

POLICY:

The Home shall ensure that there is in place an outbreak management system for detecting, managing, and controlling infectious disease outbreaks.

PROCEDURES:

TRAINING & EDUCATION

Staff shall be trained on this plan upon hire and provided with refresher education annually thereafter.

Residents and/or their legal representative will be advised, on admission, that the current version of the emergency plans are available on the Home's website and a copy of such plans can be made available upon request.

ACTIVATION OF PLAN

1. Residents exhibiting case definition signs/symptoms will immediately be isolated in their rooms unless directed by Public Health to isolate further to a specific wing
 - Registered staff shall initiate and maintain the Outbreak Management line listing for affected residents and staff (this may be done electronically).
2. Director of Nursing/Care or designate will fax Line Listing daily to Public Health.
3. Contact the Outbreak Management Team Members re: Outbreak Status
 - ✓ Director of Nursing/Care
 - ✓ Infection Prevention and Control Lead
 - ✓ Medical Director

Review date:	JUN 25					
Signature:						

16. The Director of Activation will send family emails regarding status and updates of the outbreak regularly
17. Update all departments daily of any new changes via the Home Page on Point Click Care
18. Registered Staff will notify POAs if residents are under isolation and advise of any increased visiting restrictions to avoid visits, as well as provide resident status updates.
19. Director of Nursing/Care will report all deaths occurring during the outbreak to a coroner, and report sudden illness, death, and hospitalizations due to outbreak to MOH by updating current CIS.
20. Registered Staff will record in line listing (may be an electronic version i.e. Health Connex) and Progress Notes of any/all symptoms and isolation status for any/all affected residents and staff. Record in progress notes who and when notified when providing updates to POA/Family/Physicians, when samples were sent and to which lab, when results are received, and when Physician has been notified.

If a resident dies from an active disease, the **Funeral Director must be informed prior to Resident pick up** (e.g. hepatitis) and refer to as **"Bio-Hazardous"**

Date outbreak declared over by Public Health will be documented on Point Click Care dashboard as well as any IPAC software that may be used (i.e. Health Connex). POAs will be updated by Registered Staff as Residents are removed from isolation precautions.

- ✓ DOC will update and submit final report of the current CIS
- ✓ The Outbreak Management Team and the Interdisciplinary IPAC Team shall conduct a debrief session to assess IPAC practices that were effective and ineffective in the management of the outbreak. A summary of these findings shall be created that makes recommendations to the Home for improvements to outbreak management practices

EVACUATION

In the event an evacuation of the home is required, refer to the emergency plan, "Code Green – Evacuation".

COMMUNICATION

Review date:	Jan 2028					
Signature:						